

## SFRG Informal Funds Fundraiser Approval

**Signed fundraising approval should be displayed at the fundraiser location and a copy, with deposit slip attached, held in the Informal Funds inspection book for the Annual Report.**

SFRG: \_\_\_\_\_ Date of Fundraiser: \_\_\_\_\_

Location of Fundraiser: \_\_\_\_\_

Point of Contact & Alternate: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Type of Fundraising Requested: \_\_\_\_\_

Purpose for fundraiser: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**APPROVAL SIGNATURES REQUIRED IN THE FOLLOWING ORDER:**

	Print (Rank, First - Last)	Signature	Date	Notes (concur/non-concur)
Battalion Commander				
Informal Fund Custodian				
Facility Manager: e.g. Youth Sport Complex, Commissary, Museum, Car Wash.				
AAFES- Competition 4712 Lee Rd. 803-782-7739				
MWR-Competition 3392 Magruder Ave Financial Management (803) 751-3647				
Preventive Medicine 4555 Stuart Street Ft. Jackson, SC 29207				
Vet Services 2498 Knight Ave 803-751-1528				
OSJA – Ethics Attorney (803) 751-7323 2600 Lee Rd, Columbia				
Other:				

SFRG informal funds will not exceed a cap of \$10,000 at any given time in a calendar year from all sources. Brigade or equivalent commanders have the authority to grant an exception for an increase up to \$25,000 for a period not to exceed three (3) months.

All fundraising must comply with SFRG fundraising policies and TRADOC Regulation 350-6.

A copy of the approved form will be forwarded to the Garrison Commander.

The appropriate level commander may approve fundraisers held in the company, battalion, or brigade areas provided the fundraiser has been reviewed by the OSJA Ethics Attorney. Any fundraiser outside of the unit footprint must be approved through Garrison.