



VOLUNTEER OF THE YEAR NOMINATION GUIDELINES

1. The Fort Jackson Commanding General and the community will continue to recognize the exemplary contributions made by volunteers by naming a “**Youth Volunteer of the Year**”; “**Active Duty Military Volunteer of the Year**”; “**Retiree Volunteer of the Year**”; and “**Family Member/Civilian Volunteer of the Year**” during its annual Volunteer Recognition Reception. Each “Volunteer of the Year” category will be selected by an independent panel of five members of the surrounding Columbia community. Guidelines for nominating your organizations exemplary volunteers are as follows:

a. Any agency, unit or organization that is served by volunteers can submit nominations.

b. The volunteer must have given exemplary service to the Fort Jackson agency nominating the volunteer between **01 March 2016 thru 28 February 2017**.

c. Include in the nomination package the needs met by volunteer service and any unusual obstacles that were overcome. The nomination statement must clearly describe the exemplary service for which the person is nominated.

d. The attached “Volunteer of the Year” nomination form must be properly completed and returned to the Army Volunteer Corps Coordinator’s office **NLT, 24 MAR 2017** for nominees to be eligible for consideration.

e. The Commander, Director, or Supervisor of the unit, agency, or organization must endorse nominations, i.e., Red Cross Station Manager, OCSC President, Superintendent of Schools, Youth Director, and Brigade Commander for Family Readiness Groups for nomination to be accepted.

