



FORT JACKSON VOLUNTEER HALL OF FAME NOMINATION GUIDELINES

1. **PURPOSE.** To prescribe the guidelines for nominating Fort Jackson volunteers for induction into the Fort Jackson Volunteer Hall of Fame.
2. **GUIDELINES FOR ELIGIBILITY.** Eligibility will be determined by measuring contributions against the level of achievement defined below.
 - a. Volunteered at Fort Jackson for a minimum of two years.
 - b. Demonstrated a pattern of excellence and achievement to the agency or community that improved the well being at Fort Jackson.
 - c. Service or achievement has resulted in tangible benefits to the agency or community.
 - d. Provide dates to demonstrate continuous, outstanding volunteer service to one or more agencies/organizations throughout the Fort Jackson community.
3. **NOMINATING PROCEDURE.**
 - a. The nomination of volunteers whose contributions are believed to merit this recognition may be made by the Commanders at all levels, Volunteer Organization Chairpersons, Army Volunteer Corps Coordinator, and/or spouses of the Commanding General, Garrison Commander and Post Command Sergeant Major.
 - b. Nominations will be submitted in the attached prescribed format to the office of the Army Volunteer Corps Coordinator no later than **24 MAR 2017**.
 - c. Nominations will be forwarded to an independent panel of five members of the surrounding Columbia community.



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- d. The decision of the panel will be based solely upon the information contained within the nomination packets; therefore, the justification should explicitly describe the volunteer's contributions.
- e. One or more volunteers may be selected if in the opinion of the panel the nominee demonstrated a pattern of excellence and achievement to the agency or community that improved the well being at Fort Jackson.
- f. The Commander, Director, or Supervisor of the unit, agency, or organization must endorse nominations, i.e., Red Cross Station Manager, OCSC President, Superintendent of Schools, Youth Director, and Brigade Commander for Family Readiness Groups for nomination to be accepted.

